

Benchmarking

ADMINISTERING A TEST USING eINSTRUCTION CPS

In order for teacher to administer a test using CPS, the benchmark administrator will need to turn on this option for the test and the CPS application from Eduphoria needs to be downloaded to the computer administering CPS.

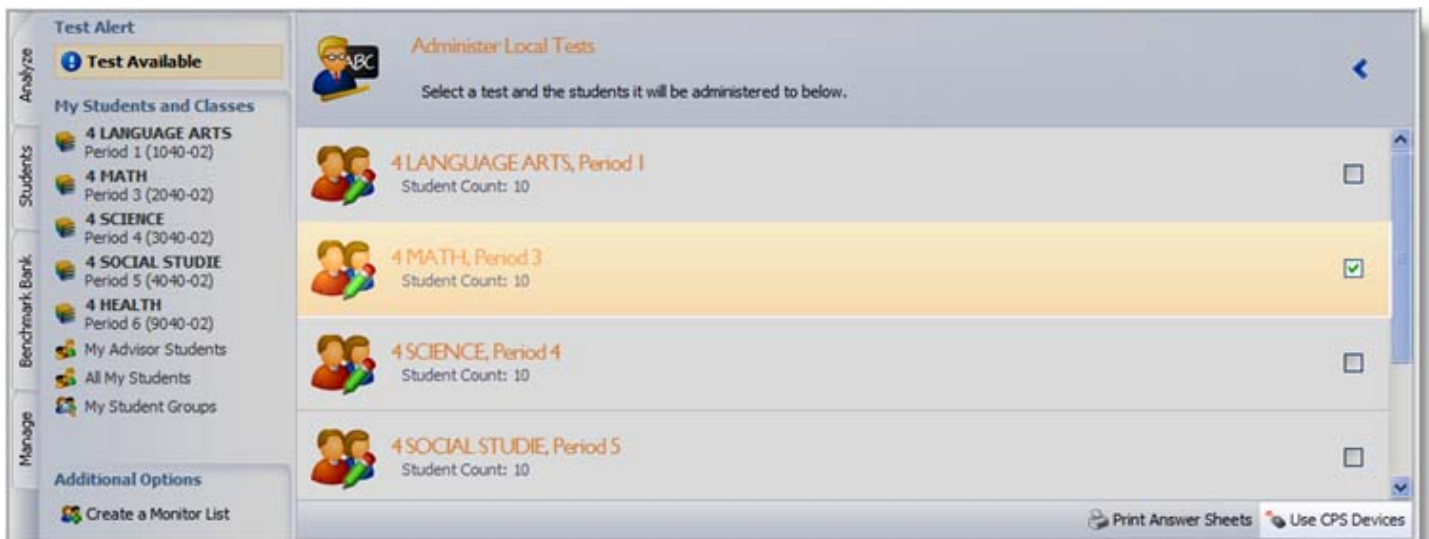
Locate the CPS application at <http://eduservia.schoolobjects.com/clickersetup.zip> and follow the wizard to install.

- Select the test from the list of available tests
- The tests that can be administered using CPS will have a CPS icon next to the printer icon

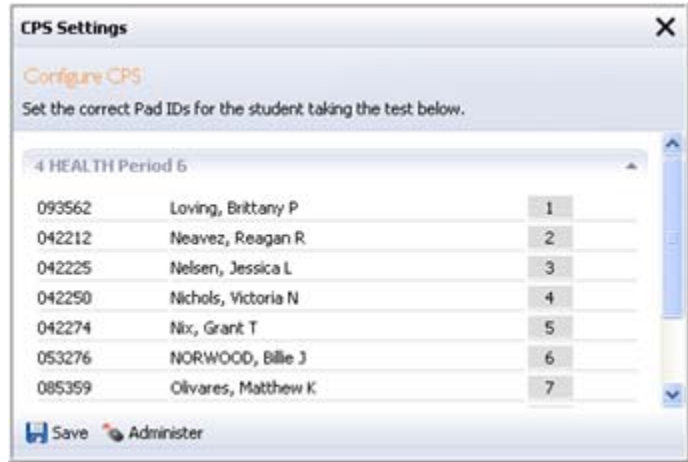


- Choose the class period to administer the test; click on the class again to de-select
- Click **Use CPS Devices**

Note: More than one class period can be selected. Only select multiple class periods if you want the classes to be merged together into one list.



- Set the correct Pad IDs for each student taking the test
- Click **Save** to save the Pad IDs to use at a later time
- Make sure the CPS scanning application is installed and the CPS receiver is plugged into the computer
- Click **Administer** to administer the test



Note: If you receive a Page Warning message, the application needs to be installed.

- Once the CPS receiver is detected, login to eduphoria

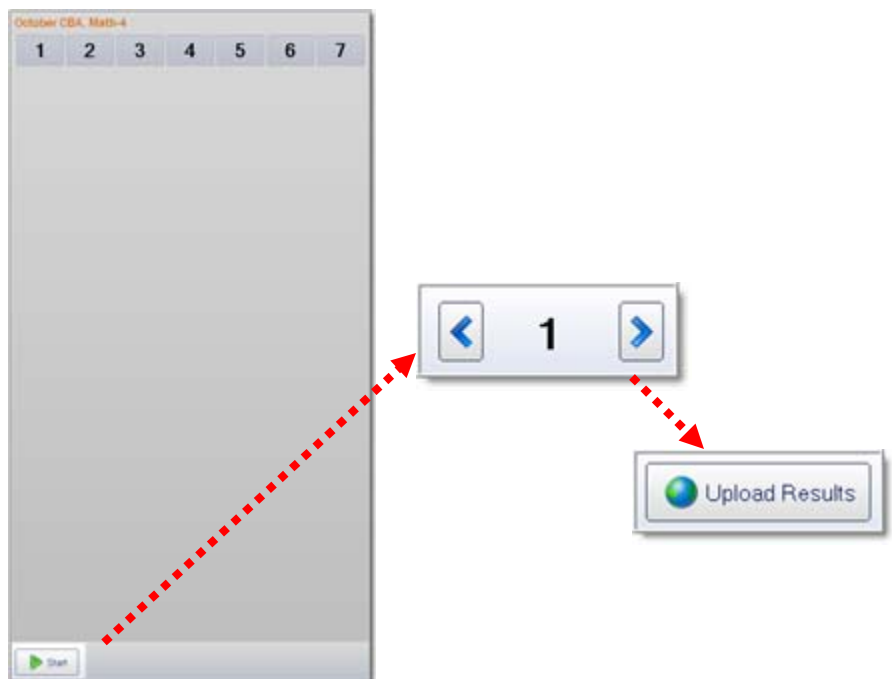


TEACHER MANAGED ASSESSMENT

- Click the **Start** button once students are ready to begin

As students answer the first question, their pad numbers will turn blue.

- Click the arrows at the bottom right corner of the screen to move between questions
- Once the students are finished, click **Stop** at the lower left corner
- Click **Upload Results** to upload the student responses to Aware



STUDENT MANAGED ASSESSMENT

- Click the **Start** button once you are ready for students to begin

The first row is the Pad ID number.
The second row is the question number the student is currently answering.

- Click the **Stop** button once students are finished with the test
- Click **Upload Results** to upload the student responses to Aware

